

**J.S.S. SAKRI LAW COLLEGE,
HUBBALLI.**

LIBRARY PROFILE

Smt. Shailaja .S. Hagedal
Librarian

Dr. Roopa Ingalhalli
Principal

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library information and management system

The Library at JSS Sakri Law College is designed to assist students who find it important to determine the state of the law. A library at an law college is its lifeline, and J.S.S. Sakri Law College has managed to create a library comparable to the best any where else. A well-stocked and updated library is a pre-requisite and a significant part for providing knowledge at all level of legal education. J.S.S. sakri Law College library has a large collection of books related to law. The main hallmark of J.S.S. Sakri Law College library is the collection of various national as well as international authors, All India Reporter, Supreme Court Cases Encyclopedia, Britannica, Halsburry's Law of England and India, various Law Journals, online e-journals, e-books reports, competition manuals and legal magazines. At any given time of the day, the library is found to be filled with students either preparing for their lectures or teams of students preparing for various competitions. With its modern and updated collection of knowledge resources and advanced information services, the library fills a significant role for the academicians in their intellectual pursuits.

- Library Project System offers many flexible and convenient features, allowing librarians and library users to maximize time and efficiency.
- Library System gives detailed information about students, staff and book by category
- It tracks on how many books are available in library and book issued to the students, it shows popular book among the students, its provide missing books.
- It keeps the record of the suppliers and book binders.
- It generates (MIS) Management Information System reports for management Software is Customizable for any library requirement.
- This Project "LIBRARY MANAGEMENT " gives the complete information about the library. We can enter the records of new books and retrieve the details of books available in the library.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The J.S.S Sakri Law College Library is an important learning Resource Center with open access while encourage the user to browse freely. The library is housed in a spacious block, as on the date the center has 15168 volumes of books of reference sections, periodicals sections, stock area, it also collection of news papers, competitive examination books question papers of previous years, there are also a vast array of materials that provides insight and information's to enhance overall development and personality, college has collection of rare books and are a accessible to the students and faculty as reference materials for enrichment of their knowledge, collection of Autobiographies of great people are kept in library which includes great personalities, leading lawyers, great deal of motivation is being imparted by these books to our students. The collection of editorials and important articles from all the national and newspapers are displayed to enrich the general knowledge and current affairs of students.

The synopsis of course for individual subjects prepared by our own faculty as manuscript kept in library for immediate reading/reference to all the students and legal databases providing online access via major legal platform including SCC, manupatra, Heinonline, the library has also acquired complete set of encyclopedia, Britannica and quarterly review, journals, KLJ, SCC, Labour Law, Journals, Taxation Journal AIRs onwards. Hulsbury's collections commentaries and other equally noteworthy collections and legal materials. The reference books are meant for in-situ reference only however there is provisions of borrowing by the faculty members, there is a books bank facility is provided to the SC/ST Category students, library facility and services orientation programme I conduction every year for the newly admitted students recently, we automated our library by using library management software V 1.0 which helps to automate library housekeeping operations.

J.S.S. SAKRI LAW COLLEGE, LIBRARY

Having 11317 books collections, 25 Periodicals and Journals, the library accomplishing its task to reaching to wider academic community.

OBJECTIVES:

- Preservation and dissemination of Legal knowledge.
- To Facilitate the students to develop reading habit.
- To assist them in Identifying books.
- To keep the information available in a systematic and accessible form.
- Create an ambience of learning and thereby help to develop a modest personality.
- To provide opportunity to develop healthy interest in the field of knowledge with special reference to law.
- Foster harmonious life among community users.
- Provide necessary information resources to promote teaching and learning
- Provide accesses to information to all types of users.
- Help and guide the users to inculcate rich reading heritage pursue excellence.
- Help to create the true professional "The Advocate".

SERVICE AND FACILITIES:

- Fortnightly mode, book issue on borrowers card (Regular Basis).
- Issue on deposit scheme.
- Special Provision for SC/ST students..
- UGC books facilities.
- Reference books.
- Old Question papers.
- Xerox and Internet facility.
- Reading Room.
- The teaching staff are issued books as per their requirement for teaching the subjects and other general reading. They requirement to return them at the end pf each semester.

SPECIAL FEATURES;

- Know your library session is organized for fresher's.
- New arrival books are displayed in the library.
- Free internet facilities have been provided to the staff and students.
- Old books are separated from the main stock to save the time of readers.
- Computerized library.

LIBRARY RULES:

- Only those who have obtained the **IDENTITY CARD** duly signed by the Principal are allowed to borrow books.
- Only two books can be borrowed at a time a time for home use and unless the book is returned, no other Book will be issued.
- All students must sign on Library Attendance Register.
- Renewal of Books is only at the discretion of the Librarian and subject to availability and demand for the Book.
- Marking with pen or pencil or folding the pages or tearing the pages from the books, etc., is strictly forbidden and disciplinary action will be taken against such misuse.
- Books are issued Subject to availability and demand.
- Question papers, News papers, Classics and Reference Books, Back Volumes of Periodicals will not be issued out of the library. Librarian reserves the right issue or not issue any from the Library.
- Any Books available in the Library can be referred by the readers during the working hours of the library, on production of Identity Card.
- Borrowers are responsible for any damage to the Books.
- Readers are requested to maintain **ABSOLUTE SILENCE** in the Library.

**SILENCE IS NOT ONLY THE ABSENCE OF SOUND
BUT ALSO STILLNESS OF THE MIND.**

LIBRARY COMMITTEE 2019 – 2023 :

1. Dr. Roopa Ingalhalli – Chairperson Library Committee
2. Smt. Shailaja .S. Hagedal – Librarian
3. Prof. B.R. Dargad – Member
4. General Secretary

RESPONSIBILITIES:

- Conduct Periodic meetings of Library Committee
- Recommends and monitors the purchase of Books, Journals, Periodicals etc. demanded by the students/faculty.
- Ensure Stock-Verification of books.
- Preservation of old books and useful volumes.
- Written-off of unusable books.
- Framing and amending library rules.
- Helps Librarian in the smooth function of the library.
- Decide penalty/replacement modality for books lost by students.
- Assessment of services provided by the library.

WORKING DAYS OF THE LIBRARY:

- All working days 10 am to 05 pm.
- Saturday: 10 am to 1-30 pm.

LIBRARY ARRANGEMENTS:

- Sitting Arrangements – 50
- Classification – DDC
- Cataloguing Author and Title (Computerized)

LIMS :- Library information and management system

Library Management System which is very easy to use and fulfills all the requirement of Librarian. There are many features which helps librarian to keep records of available books as well as issued books.

- Name of ILMS Software: Library Management System V1.0
- Nature of Automation: Partially
- Version: 1.0
- Year of Automation : 2018

FEATURES OF LIBRARY MANAGEMENT SYSTEM

- Keep record of different categories like; Books, Journals, Newspapers, Magazines etc.,
- Classify the books subjects wise
- Easy way to enter new books
- Keep record of complete information of a book like; Book name, Author name, Publisher's name, Date/Year of publication, Cost of the book, Book purchasing date/Bill No.
- Easy way to make a check out
- Easy way to check in
- Automatic fine calculation for late returns
- Different criteria for searching a book
- Different kind of Reports like; total number of books, number of issued books, number of journal etc.,
- Easy way to know how many books are issued to a particular student
- Easy way to know the status of a book
- Event calendar for librarian to remember their dates
- My Notes section for Librarian to write any not
- Management System
- No need to invest on Hardware

REQUIREMENT

- Software Configuration
- This software package is developed using Basic as front end, Microsoft SQL sever as back end operating system all windows platform

HARDWARE CONFIGURATION

- Processor : intel Pentium duel core & above
- Hard disk: Minimum 40gb
- Ram: Minimum 1gb

EXTERNAL INTERFACE REQUIREMENT

A Software provides good graphical interface for the user and the administrator can operate on the system

- It allows user to view quick reports like book issued/returned in particular time
- It provides stock verification and written off books
- User interface must be customizable by administrator
- All the modules provided with the software must fit into graphical user interface and accomplish to the standard defined
- The design should be simple and all the different interface should follow a standard
- ISBN –International Standard Book Number

The system provides different types of services based on the type of users. The librarian will be acting as the controller and he will have all the privileges of an administrator.

THE FEATURES THAT ARE AVAILABLE TO THE LIBRARIN ARE

- A Librarian can issue a book to the member
- Can view the different categories of books available in the library
- Can view the list of books available in each category
- Can take the book returned from students
- Add books and their information to the database
- Edit the information of existing books
- Can check the report of existing books
- Can check the report of issued books
- Can check the report of written off books

THE FEATURE THAT ARE AVAILABLE TO THE MEMBERS ARE

- Can view different categories of books available in the library
- Can view the list of books available in each category
- Can own an account in the library
- Can view the book issued to him
- Can put request for a new book
- Can view the history books issued to him previously
- Can search for a particular book

ASSUMPTIONS AND DEPENDENCIES:

The assumptions are:

- The coding should be error free
- The system should be user-friendly so that it is easy to use for the user
- The information of all users, books and libraries must be stored in a database that is accessible by the software
- The system should have more storage capacity and provide fast access to the database
- The system should have search facility and support quick transactions
- The Library system is run 24 hours a day

The Dependencies are:

- The specific hardware and software due to which the product will be run
- On the basis of listing requirements and specification the project will be developed and run
- The end user (admin) should have proper understanding of the product
- The system should have the general report stored
- The information of all the users must be stored in a database that is accessible by the library system

Search:

The member or librarian can enter must the type of book he/she is looking for a and the title he/she is interested in, then he/she can search for the required book by Name, Title, Author or Publisher.

Categories view:

Categories view shows the categories of books available and provides ability to the librarian to add/edit or delete category books from list.

Safety Requirements :

The data base may get crashed at any certain time due to virus or operating Failure, it is required to take the database backup so that the database is not lost proper UPS/Inverter facility should be there in case of power supply failure.